

**SAN DIEGO UNIFIED SCHOOL DISTRICT  
LEWIS MIDDLE SCHOOL  
Site Governance Team (SGT)**

Meeting Minutes

**Date: January 14, 2019**

Meeting Minutes

Members present (X):

**Staff**

**Parents/Community Members**

- Brad Callahan, Principal
- Smith, Jennifer, Teacher
- Norman, Marie, Teacher
- Hughes, Ken, Teacher
- Grantham, Michelle, Teacher
- McCarthy, Ann, Teacher (SDEA)
- Coussa, Amber, Non-classroom
- Classified

- Gavaldon, Janet, Parent
- Delehanty, Chris, Parent
- Ehle, Lynette, Parent
- Lopez, Dorian, Parent

Guests: Marina Garcia, V.P.; Michelle Vergne, V.P., M.DeCino, Admin. Asst.; Donna Atherton, Nurse; Steven Santana, Teacher

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
Call to Order	Item: Marie Norman	Meeting called to order at 2:33 p.m.
<b>I. <u>Public Comments</u></b>	Item: Marie Norman	No report.
<b>II. <u>SGT Membership</u></b>	Item: Brad Callahan	No report.
<b>III. <u>SGT Business</u></b>		
A. Approval of Minutes: 12-17-18	Action Item: Marie Norman	Minutes approval: Ms. Coussa motioned to approve. Ms. McCarthy seconded. Approved.
B. Election of Secretary	Action Item: Marie Norman	Ann McCarthy volunteered to be SGT Secretary. VOTE: All approved.
C. By-Laws Review/Approval	Item: Ann McCarthy	Ms. McCarthy distributed revised draft of Lewis SGT Bylaws. SGT members discussed adding the word "healthy" to the Goal section, adding that new chairperson be an SDEA bargaining unit member, and add physical space assignments as the principal's responsibility. Ms. McCarthy will make these changes and then work with Ms. DeCino to send the new bylaws to stakeholders for approval. Mr. Callahan motioned to approve SGT bylaws with the discussed changes, Ms. Grantham seconded. VOTE: All approved.
D. Strengthening Families Program	Item: Donna Atherton	Ms. Atherton discussed her interaction with students needing social/emotional support. She presented the idea of using a program using DVD's and handouts,

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<p>E. Student Success and Support</p> <p>F. Support Classes</p>	<p>Item: Brad Callahan</p>	<p>called Strengthening Families, which she said is effective per research, as an Advisory lesson. Ms. McCarthy said this could be discussed in the Social Climate Committee. Members discussed how to implement in an already packed Advisory period. Ms. Atherton has DVDs and materials to view.</p> <p>Mr. Callahan said the amount for new Title I funding for 2019-20 will be distributed at a budget meeting this week. Mr. Callahan shared a handout of Lewis extra student supports and the source of funding for each support. There was discussion of class size and how elective/advisories affect other class sizes. Mr. Callahan presented enrollment forecast of 1,066 students for 2019-20 school year.</p>
<p><b>IV. <u>Patrick Henry High School Cluster Council Report</u></b></p>	<p>Item: Brad Callahan</p>	<p>No report.</p>
	<p>Item: Marie Norman</p>	<p>Meeting adjourned at 3:40 p.m.</p>

Minutes recorded by M. DeCino