

**SAN DIEGO UNIFIED SCHOOL DISTRICT
LEWIS MIDDLE SCHOOL
School Site Council (SSC)**

Date: September 10, 2018

Meeting Minutes

Meeting Minutes

Members present (X):

Staff

Parents/Community Members

- Brad Callahan, Principal
- Norman, Marie, Teacher, *Chair*
- Silvio Pucci, Teacher
- Grantham, Michelle, Teacher
- Coussa, Amber, Non-classroom

- Gavaldon, Janet, Parent
- Gieger, Rema, Parent
- Johnson, Mary, Parent
- Parsons, Jenny, Parent
- Vacancy, Parent

Guest: Marina Garcia, V.P.; Michelle Vergne, V.P.

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
Call to Order	Marie Norman	Meeting was called to order at 2:37 p.m.
I. <u>Public Input</u>		No report.
II. <u>SSC Membership</u>	Item: Brad Callahan	Mr. Callahan said new SSC members will begin at next meeting.
III. <u>Advisory Groups</u> A. ELAC B. DELAC C. DAC	Item: Brad Callahan	ELAC, DELAC and DAC are in need of new representatives.
IV. <u>SSC Business</u> A. Approval of Minutes 5-14-2018 B. Title I Parent & Family Engagement Policy and School Parent Compact C. Bylaws Review/Approval	Action Item: Marie Norman Action Item: Brad Callahan Action Item: Brad Callahan	Mr. Callahan made a motion to approve. Ms. Grantham seconded. All voted and approved. There are new state/federal templates to use for Title I Parent & Family Engagement Policy and School Parent Compact. We will transfer information to new template and bring to next meeting for revision/additions. Current bylaws to be reviewed and revised at subsequent meetings with new members.
V. <u>Data Review</u>	Item: Brad Callahan	2017-18 D/F data was reviewed. Goals, trends were discussed re: grade levels, content areas. Mr. Callahan introduced topic of amount of homework assigned. Ms. Parsons said consistent use of planner use of 2-hour English block and important to reinforce study habits; Mr. Pucci suggested a Link Crew for 6 th grade student schedules. Ms. Grantham suggested use of the Wheel schedule. Mr. Callahan said this was an SGT matter and to be discussed further there. Reviewed 2017-18 SBAC meet/exceed percentages

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		and data of same students over 3-year period. Mr. Callahan will bring more data.
VI. Single Plan for Student Achievement (SPSA)	Action Item: Brad Callahan	Per Mr. Callahan, no news report re: approved 18-19 SBB and SPSA. Ms. Vergne presented the parameters used in district forecast, allocation, class size, scheduling and the possible need for a .6 reduction (which equates to 3 class periods). Mr. Callahan said district demographer recommends no reduction in teacher allocation. District will determine teacher allocation upon completion of 3 rd Friday of school which may necessitate collapse of classes/reorganization.
VII. Budget	Item: Brad Callahan	Title I funds support our 0.1 of our 0.6 counselor and 0.2 of our Literacy Support teacher. Regarding Title I status, Lewis is almost to 50%, which would increase funding substantially.
VIII. Comprehensive School Site Safety Plan	Item: Michelle Vergne	Ms. Vergne is creating the safety team assignments, which are similar to last year because of low staff turnover, and will present the 19-20 Safety Plan at next SSC meeting.
	Item: Marie Norman	Meeting adjourned at 3:34 p.m.

Minutes recorded by M. DeCino