

**SAN DIEGO UNIFIED SCHOOL DISTRICT  
LEWIS MIDDLE SCHOOL  
School Site Council (SSC)**

**Date: September 16, 2019**

**Meeting Minutes**

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Members present (X):

**Staff**

**Parents/Community Members**

- Brad Callahan, Principal
- Norman, Marie, Teacher, *Chair*
- Steven Santana, Teacher
- Grantham, Michelle, Teacher
- Coussa, Amber, Non-classroom

- Gavaldon, Janet, Parent
- Gieger, Rema, Parent
- Delehanty, Chris, Parent
- Ehle, Lynette, Parent
- Lopez, Dorian, Parent

Guests: Marina Garcia, V.P.; Michelle Vergne, V.P., M. DeCino, Admin Asst., Lynda Field-New Certificated member, starts next month; Gerry Widmer, new parent, starts next month, Brandi Friend-new member, Guests in the back.

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
<b>Call to Order</b>	Marie Norman	Meeting was called to order at 3:01 p.m.
<b>I. <u>Public Input</u></b>		Introduced new members.
<b>II. <u>SSC Membership</u></b>	Item: Brad Callahan	First year members will automatically move into serving second year term. This was the last meeting for second year members. Still need more teachers to serve.
<b>III. <u>Advisory Groups</u></b> A. ELAC B. DELAC C. DAC	Item: Michelle Vergne	Ms. Vergne said there have been several documented attempts to recruit an ELAC parent rep. SSC can serve as ELAC board, but only if enough ELL parents vote for it-catch 22. Also have no DELAC rep. In the past, 2 teachers have rotated. DAC hasn't met yet this school year.
<b>IV. <u>SSC Business</u></b> A. Approval of Minutes 5/13/2019	Action Item: Marie Norman	Mr. Santana made a motion to approve. Mrs. Gavaldon seconded. All voted and approved. (7 Ayes, 0 nays)
<b>V. Data Review</b>	Item: Brad Callahan	Reviewed SBAC scores from last year. ELA and MATH scores up for all grades. Disaggregated data shows low numbers achieving standards in two sub-groups: Students with IEP's and ELL students.
<b>VI. Single Plan for Student Achievement (SPSA)</b> A. School and District Foci B. Due date to district October 4 <sup>th</sup> . C. SSC Input/Approval D. Proposed date switch from Monday, October 14 <sup>th</sup> to Thursday October 3 <sup>rd</sup> .	Item: Brad Callahan	The district focus for the 2019-2020 school year continues to be Literacy Support. To this end, Mr. Callahan reviewed several ways in which Lewis supports struggling students. One of these is a reading support class offered in all grades. Lewis also offers STEP UP-Math support for 7 <sup>th</sup> and 8 <sup>th</sup> grade students. This group must have input to and then approve the SPSA before the deadline of October 4 <sup>th</sup> . Therefore it was proposed to move the next SSC

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<p><b>VII.</b> Budget</p> <p><b>VIII.</b> Comprehensive School Site Safety Plan</p> <p><b>IX.</b> Roundtable</p>	<p>Item: Brad Callahan</p> <p>Action Item: Brad Callahan</p> <p>Item: Ken Hughes</p> <p>Item: Dennis Schamp</p>	<p>meeting to Thursday October 3<sup>rd</sup> rather than Monday October 14<sup>th</sup>. Decision was not reached. Mr. Callahan will contact members with the new date</p> <p>Mr. Callahan reviewed the various types of budgets and reviewed the expenditures approved by this board in the spring of 2019. No voting items were proposed.</p> <p>Mr. Callahan reviewed the School Site Safety Plan. Mrs. Norman motioned to approve the SSPC as written. Mr. Santana seconded. Motion passed with all members present voting to approve.</p> <p>Mr. Hughes proposed that for the 2020-2021 school year, Back to School Night and Open House be moved to Thursday night, while still leaving the Wednesday before for teacher prep time. It was agreed that members would seek out the opinions of the faculty and vote at the next SSC meeting.</p> <p>Mr. Schamp proposed restructuring the Back to School schedule to put advisory first, due to the fact that some teachers have a 3<sup>rd</sup>/5<sup>th</sup> period literacy block. With the current schedule, parents of the students in these blocks must leave for 4<sup>th</sup> period advisory and then return for 5<sup>th</sup> period. It was expressed that if advisory were first (or last) parents would either come late or leave early and would therefore not get the information about the foundation fundraiser. It was motioned by Ms. Norman and seconded by Mr. Santana that the schedule be changes. The motion failed unanimously.</p>
	<p>Item: Marie Norman</p>	<p>Meeting adjourned at (unrecorded time) p.m.</p>

Minutes recorded by M. Grantham