



San Diego Unified School District
Financial Planning, Monitoring and Accountability Department

Lewis Middle School

TITLE I PARENT & FAMILY ENGAGEMENT POLICY 2020-21

**NOTE THAT THIS DOCUMENT WAS CREATED DURING GLOBAL PANDEMIC
DURING ON-LINE LEARNING TIME**

In the fall of 2020, an electronic correspondence was provided to all parents with a description of the Title I program and its requirements.

Lewis Middle School has developed a written Title I parent and family engagement policy with input from Title I parents.

- **School Site Council members will review and give input to Title 1 parent & family engagement policy**
- **A Title 1 parent information will be held in the fall to review and give parents an opportunity to give input to Title 1 parent & family engagement policy**
- **ELAC**

Lewis has distributed the policy to parents of Title I students.

- **The policy is presented and distributed electronically to all in the Fall of 2020 in English and Spanish.**
- **The policy is posted on the school website in English and Spanish.**

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

- **A Title 1 parent presentation will be provided in the fall for review, giving parents an opportunity to give input to Title 1 parent & family engagement policy (in both English and Spanish)**
- **In the fall, an email with a copy of our Title 1 parent & family engagement policy will be sent to all families (in both English and Spanish)**
- **The Title 1 parent & family engagement policy will be posted on the school website (in both English and Spanish)**

To involve parents in the Title I, Part A programs, the following practices have been established:

- **Lewis offers a flexible number of meetings.**
- **Lewis involves parents of participating students, in an organized, ongoing, and timely way, in the planning review, and improvement of its Title I programs and parental involvement policy.**

- **Lewis provides parents of participating students with timely information about Title I programs.**
- **Lewis provides parents of participating students with an explanation of the curriculum, academic assessment, and proficiency levels students are expected to meet.**
- **Lewis provides parents of participating students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children.**
- **Parent Tech Night**
- **Internet Safety Night for Parents**
- **Honor Roll Assemblies**
- **Character Assemblies**

The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.

- **Lewis Middle School provides a flexible number of meetings to allow for parent involvement. These monthly meetings will be scheduled by the school in a variety of language groups. Topics covered during the meetings will include:**
- **An annual meeting or presentation is convened in September, 2020 to inform parents of participating students of the requirements of Title I and their right to be involved. (in both English and Spanish)**

The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.

- ***Morning Meetings***
 - ✓ **Learning Contract conferences (on-going)**
 - ✓ **Daily Volunteer Opportunities for certified Parent Volunteers**
 - ✓ **Award Assemblies twice per year**
 - ✓ **Individual classroom activities as planned by individual classes/teachers**
 - ✓ **Ongoing availability to meet with counselors**
 - ✓ **ELAC meetings**
 - ✓ **Coffee with counselors**
- ***Evening meetings***
 - ✓ **Annual Title 1 meeting/distribution held during Back To School Night in September, 2020**
 - ✓ **Winter Parent/Teacher Conferences planned for November**
 - ✓ **Spring Parent/Teacher Conferences are planned for March**
 - ✓ **Spring Open House planned for March 25, 2020**
 - ✓ **Learning Contract conferences (on-going)**
 - ✓ **Parents have access to teachers upon request**
 - ✓ **Monthly SSC, SGT and ELAC meetings**

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

- ✓ **SSC**
- ✓ **SGT**
- ✓ **Parent Foundation**
- ✓ **ELAC**
- ✓ **Parent Conferences**
- ✓ **At-Risk Notification Letter Sent to Parents/Guardians Every Six Weeks with Suggested Supports**
- ✓ **Receipt Verification of Progress/Semester Report Card**

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]). How does the school provide the information?

- ✓ **School Messenger, phone/email, English/Spanish**
- ✓ **Peachjar**
- ✓ **School Website**
- ✓ **U.S. Postal Service**
- ✓ **Bilingual Staff**
- ✓ **Progress Reports**
- ✓ **D/F Parent Notification of At-Risk Students**
- ✓ **Teacher Communication with Parents**

Brad Callahan, Principal