

Dear Leopards,

Monday, April 12th, will be the first day of the 4th Quarter. Here are the instructions to access your new Q4 classes, as well as your continuing semester classes.

Students' regular schedule begins **Monday, April 12th at 7:25 a.m. Monday is an "A" day, periods 1 and 3.**

Please follow these steps to access assigned teachers along with each teacher's directions for entering their classrooms this Monday:

- 1: Go to [PowerSchool](#) using student ID# and Password
- 2: Once in PowerSchool, see assigned teacher names and write them down.
- 3: Then go to our [Lewis website](#).
- 4: Click on the name of each teacher on our Lewis website found on the [Teachers/Online Classrooms](#) tab (click on the little globe icon under the teacher name to open it).
- 5: Each teacher's website provides information on how to join their classroom.

For assistance logging in this Monday it is quickest to leave an email at one of the office staff email addresses listed below. You may also call 619-510-4300, and leave a message, which will then transfer to email. Office staff will be reading email and responding quickly.

Thank you,

Lewis Middle School Administration

psimms@sandi.net Pearlee Simms, Site Tech, PowerSchool help

clares@sandi.net Cynthia Lares, bilingual English/Spanish

agonzalez7@sandi.net Alma Gonzalez, bilingual English/Spanish